



COMMONWEALTH of VIRGINIA
Lake Barcroft Watershed Improvement District

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Lake Barcroft Watershed Improvement District and Lake Barcroft Association

Joint WID/LBA Process for Nomination of New WID Trustees

Although by law a Lake Barcroft WID Trustee appointment is made by the Northern Virginia Soil and Water Conservation District (NVS&WCD) and the Virginia Soil and Water Board, those bodies procedurally have ratified the selection WID has presented to them.

In the interest of maintaining a trustee selection process that is inclusive of the entire community a new process herein has been adopted. The intention is to continue the appointment of qualified trustees, meeting the requirements of law while including input from the Lake Barcroft Association (LBA) and Lake Barcroft residents.

The law requires trustees to be property owners within WID, which is geographically the same as the Lake Barcroft community and its association, LBA. Because the community elects the LBA Board of Directors, it is appropriate for the LBA Board to represent the voice of the broad community in nomination WID trustees, acting jointly with representatives of the WID.

Trustee Nomination Process:

1. The term of a WID Trustee shall be for 5 years.
2. WID Trustees are encouraged to announce any intention to resign at least 60 days prior to their intended effective date to give WID and LBA adequate time to implement the nomination process.
3. When a WID Trustee vacancy exists or is imminent, WID and LBA shall appoint a trustee nomination committee (committee) to advance a single name to the NVS&WCD as a nominee of the Lake Barcroft community to fill the vacancy. A WID Trustee vacancy occurs when a seated WID Trustee resigns or elects not to continue serving as a WID Trustee at the end of a 5-year term.
4. The committee shall form within three weeks of notice of an impending WID Trustee Vacancy. Once established, it shall complete its work within 90 days.
5. The committee shall consist of four members, two selected by the WID Trustees and two by the LBA president using the applicable approval process for each.

6. The trustee who has resigned or announced his/her intention to resign and has created the need for the committee may not sit on the committee. However, the committee may call upon said trustee for advice and counsel during the deliberations.
7. The committee, based on criteria established by the WID, shall establish appropriate qualifications and credentials of a new WID Trustee to use in selecting a nominee. The committee is not bound by previously established criteria, although it should take them in account. By law, a WID Trustee must be a property owner with the WID's boundaries.
8. The committee shall announce a search for a trustee to the Lake Barcroft community and shall solicit qualified applicants from the community. At a minimum, announcements should appear in both the LBA newsletter and on the community's Lakelink computer bulletin board as early as possible and contain a general description of the qualifications sought.
9. Selection of a final nominee by committee members shall be by a majority vote. Upon selection, the approved nominee shall be advanced by the WID to NVS&WCD as a joint recommendation of the WID and the LBA.
10. Continuation of service for a second 5-year term shall require a written notification from the remaining two WID Trustees to the LBA and the NVS&WCD Board of Directors. The LBA President shall be consulted with prior to the written notification to determine if he or she has any objections to the additional term.
11. Continuation of service beyond a second 5-year term shall require a written notification from the remaining two WID Trustees and the President and Vice President of the LBA Board of Directors to the NVS&WCD Board of Directors. The LBA President can call for a full LBA Board of Directors vote if he or she chooses to.
12. If a seated WID Trustee is not approved for service beyond their second term the LBWID and LBA shall advertise the imminent vacancy to the Lake Barcroft community and organize the full nomination process as explained in paragraphs 3 through 9.

Alan Pisarski

LBWID Trustee Chairman



Date:

11/17/2022

Michael Montfort

LBA President



Date:

11/17/22